

## FAMILY HOUSING PARKING AGREEMENT

*A Family Housing Parking Permit is issued to the Primary Tenant under the following conditions:*

1. The Parking Permit is visible in the vehicle at all times.
2. The Parking Permit is intended for the sole use of the Primary or Co-tenant living in Family Housing at the University of Guelph and cannot be lent or sold to any other individual.
3. The Parking Permit is used for only the vehicle to which it is assigned by Family Housing.
4. When vehicle information changes, the tenant must notify Family Housing Rentals at [famrent@uoguelph.ca](mailto:famrent@uoguelph.ca).
5. All rental vehicles must be registered if the term of rental exceeds four days.
6. The registered vehicle has a valid licence plate/renewal sticker.
7. The registered vehicle is roadworthy and is insured (required by law).
8. If the vehicle is found to have invalid plates/insurance it will be removed from University property at the owner's risk and expense.
9. The registered vehicle cannot be parked in Visitor or Service Vehicle parking.
10. The Parking Permit expires at April 30<sup>th</sup> of each year and must be renewed annually. If the tenancy ends prior to April 30<sup>th</sup>, the permit must be surrendered with unit keys at move-out.
11. The Parking Permit must be returned at move-out. A \$25 fee per month will apply until it is returned or expires April 30<sup>th</sup>.
12. A replacement fee for a lost or stolen Parking Permit is \$25.
13. A second vehicle Parking Permit may be issued, subject to space availability, for a cost of \$25 per month.
14. Student Housing Services reserves the right to confiscate the Parking Permit and/or to tag or tow the vehicle at the owner's risk and expense for non-compliance with the above conditions.

***The Tenant Signature on the Student Housing Services Parking Agreement constitutes understanding and acceptance of this Agreement.***

# *University of Guelph – Student Housing Services*

## **Family Housing Parking Regulations**

### **1. Resident Parking**

- Family Housing provides one parking space per residential unit. This is to be used for the resident's personal vehicle. Only registered Family Housing tenants displaying a valid parking permit may park in any parking space other than those marked as Visitor or Service Vehicle.
- If a resident has a second car, an additional parking permit must be obtained from the Family Housing Rentals office located in Unit 132 at 78 College Avenue West. The cost of a second permit is \$25 per month. The second car, displaying a valid parking permit, may park in any parking space other than those marked as Visitor or Service Vehicle.

### **2. Visitor Parking**

- The definition of a visitor is a person or people who come to visit a resident for an evening, overnight, a weekend or a maximum of four days. The Family Housing Office should be notified if your guest stays longer than four days.
- Visitors recorded or observed parking for more than four (4) consecutive days may be ticketed or towed.
- Visitors can only park in a marked VISITOR parking space. Visitors, or any car without a Family Housing Parking Permit, who park in a tenant parking space may be ticketed or towed.

### **3. Additional Restrictions**

- Recreational Vehicles, trailers, boats or horse trailers are not allowed on either Wellington Woods or 78 College Avenue Family Housing sites.
- All vehicles must be currently licensed and roadworthy or they will be tagged/towed from either Wellington Woods or 78 College Avenue Family Housing sites.

Original: December 2007

Updated: May 2022



# Application for Family Housing Parking Permit

## Permit Holder Information

Family Name		Given Name	
<input type="checkbox"/> 78 College Avenue West <input type="checkbox"/> 252 Stone Road West (Wellington Woods)		Unit #	
University of Guelph Email Address		U of G ID #	
Mobile Number	Alternate Contact Phone Number:		

## Vehicle Information

Do you own the vehicle? Yes <input type="checkbox"/> No <input type="checkbox"/>		If no, what is the relationship of the Vehicle Owner to Tenant?	
Vehicle Owner (if other than tenant): Family Name		Given Name	
Make of Vehicle (manufacturer)	Model	Year	Colour
Licence Plate #		Licence Plate/Sticker Expiry Date (if applicable)	
Mobile Number (Vehicle owner if other than tenant)	Phone Number (Alternate Contact Number for Owner)		

## PLEASE READ THE PARKING AGREEMENT BEFORE SIGNING:

*I certify that I have received, read and agree to abide by the Student Housing Services Family Housing Parking Agreement and Family Housing Parking Regulations:*

Signature Tenant:	Date:
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<b>For Office Use Only:</b>			
Permit Issued:	Number	Date of issue	Issued by Staff
Is this Permit for a second vehicle for this household (circle one): Yes or No		Date Entered in StarRez	