



## 78 College Avenue Community Barbecue Area Guidelines

Student Housing permits the use of the College Avenue BBQ Space (located at 78 College Avenue) by residents of Family Housing and West Residence for the preparation of food for personal and private consumption. The space may not be used for public events, private sales or business related activities. The organizer(s) (i.e. individual(s) requesting booking) agrees to indemnify and save harmless the University from all claims arising from its use of the premises, and if required by the University, will maintain adequate fire and/or public liability insurance.

### **Responsibilities of Organizer(s)**

The organizer(s) shall ensure that the barbecue area is cleaned after use, please refer to Cleaning List below. Any extra cleaning charges resulting from the event will be charged to the organizer of the event. If the area is found in a bad condition upon arrival, the organizer is responsible for immediately notifying the Community Life staff by email to [comlife@uoguelph](mailto:comlife@uoguelph). Pictures of existing conditions are helpful.

- All out-of-pocket costs are the responsibility of the user.
- No alcohol may be consumed in or near the BBQ pit.
- BBQs may not be used after 11:00 PM.
- The organizer assumes all responsibility for the proper use the premises.
- The organizer is responsible for any damage to the facilities.
- The BBQs may not be removed from the fenced in area.
- At the conclusion of the event, the organizer will ensure the BBQ pit area is locked and secured. Any of the external areas (picnic tables, patio area, etc.) must be kept clean and tidy.
- **The tenant is not to remove BBQ tanks from the pit area. Missing tanks will be the responsibility of the user.**
- Barbecues must be left clean, inside and out. Barbecue scrapers for cleaning the grill are available underneath the barbecue.
- If you run out of propane and need to use the second bbq, you must notify comlife ([comlife@uoguelph.ca](mailto:comlife@uoguelph.ca)) so that we can get the tanks filled.
- You will only access the bbq area during the time that has been approved for you and at no other time.
- The bbq utensils must be washed and returned by your approved end time.

Bookings are only permitted for 1 hour.

Booking requests must be made a minimum of two (2) days in advance.

Community events organized by the Community Life Office take precedence over resident's bookings.

Should there be any problems regarding the cleanliness or facilities of the BBQ Area please contact [comlife@uougelph.ca](mailto:comlife@uougelph.ca) or the Community Life Manager.

### BBQ PIT CLEANING LIST

1. Ensure BOTH propane is off as well as burners (turn clockwise to turn off).
2. Wipe all flat surfaces including top of BBQ and side shelves.
3. Ensure grill is scrapped and cleaned (scraper is located under BBQ).
4. Ensure all garbage is removed and disposed of properly.
5. Take down decorations (if put up).
6. Ensure grounds around the BBQ area is being left clean.
7. Ensure BBQ area is locked after use

*Please note that Student Housing Services reserves the right to bill back the cost of extra cleaning, moving of furniture, damage or missing property that may occur during a booking.*

I have read and acknowledge the above responsibilities and guidelines.